

CONFIDENTIAL

PRECISE COMPONENT MANUFACTURE LTD
Unit 2 Fenland Business Centre, Longhill Road, March, Cambs, PE15 OBL

APPLICATION FOR EMPLOYMENT

Position Applied For:

PERSONAL

Surname	First Names
Present Address	Date of Birth
Home Telephone No:	Mobile No (if applicable):

EDUCATION

Secondary Schooling	Name and Location	From	To	Examinations Passed

Technical, Further or University Education	Name and Location	From	To	Examinations Passed

PRESENT EMPLOYMENT

Reference will not be taken up without prior approval

Name and Address of Employer and Nature of Business		From:
Position Held	Current Salary, Bonus and other benefits	
Notice required	Reason for wishing to leave	

Please detail your present duties and responsibilities

EMPLOYMENT HISTORY

(Prior to present employment, starting with the most recent)

From	To	Name and Address of Employer and Nature of Business	Positions Held and Brief Description of Duties
		Leaving Salary	Reasons for Leaving
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From	To	Name and Address of Employer and Nature of Business	Positions Held and Brief Description of Duties
		Leaving Salary	Reasons for Leaving

ADDITIONAL DETAIL

What skills and experience do you feel you have which benefit you for the position you have applied for: -

INTERESTS

Please give details of pastime, hobbies, sport

GENERAL INFORMATION

Have you applied to the Company before?		If so for which post?	
Do you have any First Aid qualifications?	Do you hold a current, clean Driving Licence	YES/NO	

MEDICAL HISTORY

Please give details, and dates, or any serious illnesses or accidents

Do you have any condition which may affect your ability to do the job you have applied for?

Do you have any unspent convictions under the Rehabilitation of Offenders Act 1974? If so please state.

REFERENCES

Please give details of two professional or business referees, whom we could approach for references, after obtaining your permission	
Name:	Name:
Occupation:	Occupation:
Address:	Address:

DECLARATION

The details described in this application are, to the best of my knowledge, true and complete. I understand that if on commencing, it is found that I have provided false information, then the Company may take Disciplinary Action which could lead to Dismissal.

Date:.....Signature.....

